**MITEC Application Form – D**

**Consent for Research Data Collection**

(Note: this form can only be used for accessing MIT data and participants for a research that is already approved by an external Ethics Committee)

To

The Deputy Chief Executive (Academic)

Manukau Institute of Technology Ltd

Otara, Auckland

**RE: Permission for research data collection from the Manukau Institute of Technology Limited**

I am seeking your permission for research data collection from the Manukau Institute of Technology Limited. A brief description of the research project is provided below:

1. Research project title: ……………………………………………………………………………………………….
2. Department and Institute: ……………………………………
3. Ethics approval status: approved or provisionally approved by the …………….. ethics committee, ethics reference # ……………………..
4. My role: Student researcher/lead researcher/member of the research team/ data collector for a large research collaboration team (delete as appropriate).
5. My supervisor is …………… (name, designation and organisation)
6. Data collection locations: …………………………………………… (MIT's schools and service departments)
7. Data type: ………………………………………………….. (describe in brief)

Note: Before the application, the applicant must receive permission from: a) MIT's Registry for collecting non-publicly available student data, b) MIT's Senior Legal Advisor for non-publicly available institute data.

1. Data collection period: …………………………………..

I have attached the following documents:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. Original ethics application including participants' information sheet, consent form, etc.
 | Yes | No |  |
| 1. Ethics approval letter
 | Yes | No |  |
| 1. Supervisor's letter
 | Yes | No | Not applicable |
| 1. Permission from Registry
 | Yes | No | Not applicable |
| 1. Permission from Senior Legal Advisor
 | Yes | No | Not applicable |
| 1. ………………………………………………………………………………… (other documents, if any)
 |

Once completed, a copy of my research finding will be supplied to MIT. I am looking forward to receiving your consent for this data collection.

Thank you,

……………………………….. (Signature)

……………………………….. (Name)

……………………………….. (Contact details)