

SCHOOL ENDORSEMENT FORM

Please complete all sections of this form. Please print clearly in pen using BLOCK LETTERS.

1

Applicant's Name:

2

Name of Contact at School
Position/Relationship to student

Signature

DAY / MONTH / YEAR

3

Required Documentation (to be provided by the applicant's school). Tick each completed item.

School endorsement form At least two recent school reports Attendance record Pastoral care report

Education history/qualifications (qualifications: subjects and credits to date)	
School/community involvement (sports, cultural, committees, other) Potential as a Leader	

(Please attach additional sheets if required).

4

Applicant demonstrates	Yes	No	Comments
Good communication skills			
Some self-confidence and the ability to adapt to new situations			
A certain level of maturity and reliability			
An ability to relate well to others			
An ability to show concern and tolerance for others			
That they can behave appropriately in different situations			
A positive attitude towards learning and has exhibited a potential to work with some self-discipline/ time management			
Perseverance and application to study			
A willingness to reflect on their own behaviours/performance for reasons of personal development			

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Please attach a copy of the pastoral care report and include any comments about the applicants' pastoral care below or email to lyn.newton@manukau.ac.nz

6

Please explain any health and care issues.

7

Please add general comments about the applicant's performance at school that you would like to make in support of their application to the School of Secondary-Tertiary Studies.

Send your school endorsement form with your application to:

FREEPOST 155404
School of Secondary-Tertiary Studies
Manukau Institute of Technology
Private Bag 94006
Manukau 2241
Auckland
New Zealand

Freepost is only valid if posted in New Zealand



**MANUKAU
INSTITUTE OF
TECHNOLOGY**
Te Whare Takiura o Manukau

0800 62 62 52 | manukau.ac.nz

Note: If you do not receive an acknowledgement of your application, or if you have any queries, please phone 0800 62 62 52.