



Carpark Exclusion Notice

Dear [Imported First Name],

As advised by NZTA, you are listed as the registered owner of vehicle registration [License Plate].

Our records show that on [Offence Date] the above vehicle was parked in the car park at Manukau Institute of Technology's [Offence campus].

Our records further show that on this day this vehicle was parked in breach of the carpark terms and conditions as clearly displayed in the carpark. As a result, a breach of contract notice was issued setting out the nature of the breach and the amount due. The breach of contract notice was placed underneath your windscreen wiper or sent to you at the address listed against your vehicle.

Following this notice, a reminder notice and a final notice were also posted to you at the address listed against your vehicle registration.

As at the date of this letter the amount of \$[Total Amount] remains outstanding. We require you to make immediate payment of this breach notice fee.

Additionally, and regretfully, we have been left with no choice but to revoke your ability to use MIT's paid or reserved carpark areas.

With immediate effect, **your vehicle has been excluded from MIT's paid or reserved carpark areas** and is now **prohibited from parking at any paid or reserved carpark area at any MIT campus. You are put on notice that should this vehicle be found parked within any paid or reserved carpark area on any MIT campus, it will be towed immediately.** Towed vehicles will not be released until the towing fee and all outstanding breach notice fees have been paid.

If you are the registered owner of the vehicle and a student at MIT, please be advised that MIT will put a block on your student ID card to disable your access to the paid carparks at the Manukau and Tech Park campuses. Your access to these car parks will be restored within **[five]** working days of the breach notice fee being paid.

If you are unable to make payment of the breach notice fee, then please contact us at the below details to discuss.

If you have recently paid this fee or have made other arrangements with us then please disregard this letter.

LPR Enforcement Services Ltd is contracted by MIT to enforce the terms and conditions of the MIT carparks.

Yours faithfully,

LPR Enforcement Services Ltd

admin@LPR.co.nz

PHONE (09) 801 1106