

## EMPLOYER FORM

School of Building and Civil Construction

### STUDENT MUST READ AND SIGN TO ENSURE ENROLMENT

#### CONDITIONS OF ENROLMENT:

- Successful completion of NZ2738 New Zealand Certificate in Carpentry (Level 4) Programme and NZ4237 New Zealand Certificate in Construction Trades Supervision (Level 5) Programme requires the student to be employed in suitable work within the Building Industry.
- A key requirement for the student to achieve the programme is to be employed in the building industry by an appropriate builder. This will enable assessment of the practical requirements of this qualification.
- Manukau Institute of Technology reserves the right to decline re-enrolment to subsequent courses should you not continue in appropriate employment during your term of study.

I agree to advise my Lecturer and the Academic Leader Curriculum, within 10 working days if I change my employment during this programme.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### EMPLOYER TO COMPLETE

Employee Name: \_\_\_\_\_

Employer Name: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Employer Phone: \_\_\_\_\_

How long has the employee been employed with your company? \_\_\_\_\_

What type of work is involved (e.g. Residential/Commercial)? \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE NOTE: Return the completed form to Ask Me! Student Services Centre OR via email to: [askmeschooloftrades@manukau.ac.nz](mailto:askmeschooloftrades@manukau.ac.nz)

MIT Otago Campus, Dilworth Building, NA Block, Gate 12, North campus, Otago Road, Otago 7am to 8pm (Monday to Friday)

MIT Manukau Campus, The Atrium, MIT Manukau 7am to 8pm (Monday to Friday) and 8.30am to 4.30pm (Saturday)

#### OFFICE USE ONLY:

Approved by Rod Alley

Academic Leader Curriculum, Building and Civil Construction

Signature: ..... Date: .....