

Immunisation Policy Regulation 46 & Health Regulations 1996

As per our Inclusion Policy, no child will be excluded from our childcare centre.

During enrolment, a parent/ guardian will be asked to sign and provide a copy of child's immunisation records. This is attached to enrolment form –this is updated yearly.

Should a parent/guardian choose not to have his/her immunised against communicable diseases, eg. Whooping cough, measles, etc. the child is still eligible. However, during to the of enrolling the parent/guardian will be informed that should any case of an infectious disease deemed to be communicable and for which is immunised, the child would need to stay away from the centre until all cases of the disease is not longer present.

Management

- All immunisation records will be updated either as actioned or yearly during enrolment updates.
- A register of children not immunised will be maintained and kept in reception
- Should a case of any communicable disease be brought to the attention of any staff member, any child present not immunised will be immediately removed from other children. Manager will ring parent/guardian immediately.
- The manager will remind the parent/guardian that the child will need to be kept away until the risk is over.
- The manager will liaise with Auckland Health to determine the period of risk.
- Fees during this period will be waived but a holding fee similar to that during Summer Term holidays will apply.

Date.....June 2014.....

Review date.....2017.....