



SCHOOL OF SOCIAL WORK AND SPORT PERSONAL AND PROFESSIONAL SAFETY FORM



Applicant's full name:

Programme name/code:

You are required to complete all questions and details on this form. Please note that failure to complete this form may prejudice your enrolment.

Have you ever been convicted of any offences?

Yes No

If yes, please provide details (the conviction, year and penalty).

Have you had a problem with drugs and/or alcohol in the last four years?

Yes No

If yes, please provide details of any treatment/rehabilitation that you undertook.

Have you ever been investigated for violence, substance abuse or dishonesty (including fraud)?

Yes No

If yes, please provide details.

Do you have a clean, current, full drivers' licence?

Yes No

If no, is there anything preventing you from gaining the licence?

Please read and sign the following:

1. The above responses are a true and accurate account, to the best of my knowledge and ability.
2. I understand that if I have withheld any information, which could have affected my eligibility for this programme, there could be consequences for completing the programme and professionally as a social worker. If this occurs then MIT is not liable for my failure to complete the programme of study.
3. I will abide by the SWRB Code of Conduct of the agency I will do my work-based component in.
4. I will respect the right to privacy and abide by confidentiality and the use of information discussed in class and in the workplace.
5. I give permission for a police check to be undertaken for placement purposes and understand I have the right to view any criminal and/or driving records provided by the police and have the opportunity to correct this if necessary.

Applicant's full name:

Applicant's signature:

Date:

NB: Confidential disclosure of past or pending criminal convictions, substance use and/or addiction will be considered on a case-by-case basis and will not necessarily exclude an applicant from entry. However should the applicant become admitted to the programme, they will be required to allow that information to be disclosed to potential fieldwork practicum agencies as part of fieldwork practicum negotiations and may prevent MIT from being able to provide fieldwork practicum opportunities in such situations.

Confidential disclosure of mental health conditions may require the Programme Heads to negotiate and establish a personalised risk management plan with the applicant which may include permission to discuss the student's wellness with key informants including family member, health professionals etc.

Please return completed form to an Ask Me! Student Services Centre at either Otara or Manukau campus. Alternatively, email the completed form to enquiries@manukau.ac.nz.