

Manukau Institute of Technology and Unitec Council

Ordinary Meeting

Agenda

Where	MIT Ōtara, ND Building, Boardroom Level 3
When	Wednesday 4 February 2026, 10:30 am – 2:00 pm
Attendees	<p>Manukau Institute of Technology and Unitec Council: Alastair Bell, Simon Harding, Ward Kamo, Sharon Brownie</p> <p>Other: Peseta Sam Lotu-liga, Simon Bilton, Christine (Chris) Hutton, Kristine Brothers, Martin Carroll, Simon Nash, Kara Hiron, Peter Parussini, Bhav Dhillon</p>
Minutes taken by	Kara Hiron
Apologies	None

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#	Time	Item	Presenter
<i>Open Session</i>			
1.	10.30	Welcome, Karakia and apologies	Chair
2.		DECLARATIONS AND ADMINISTRATION: <ul style="list-style-type: none">Conflicts of interestCouncil functions and dutiesInsurance declarationsConfidentiality	Chair
3.	10.35	CORRESPONDENCE (OPEN): <ul style="list-style-type: none">Letter from Ministry of EducationResolution agreed by email on 30 December 2025	Chair
4.	10.40	INFORMATION: Executive Director's report (open)	Peseta Sam Lotu-liga
5.	10.50	DECISION: 2026 policy review schedule	Kara Hiron
6.	11.00	DECISION: Resolution to exclude the public	Chair
<i>Closed Session</i>			

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7.	11.00	INFORMATION: Council members' induction programme	Chair
8.	11.15	ADMINISTRATION: <ul style="list-style-type: none"> Minutes of the meeting held 8 December 2025 Actions from previous meeting Verbal update on Council Committees 	Chair
9.	11.20	CORRESPONDENCE (CONFIDENTIAL)	Chair
10.	11.20	INFORMATION: Safety report	Chris Hutton
11.	11.30	INFORMATION: Executive Director's report (confidential)	Peseta Sam Lotu-liga
12.	11.45	INFORMATION: Transition / integration report	Peseta Sam Lotu-liga Simon Bilton
13.	11.50	INFORMATION: Minutes of Academic Committee meeting on 3 December 2025	Martin Carroll
14.	12.00	BREAK: Refreshments to be supplied	
15.	12.30	DECISION: Approval of policies	Peseta Sam Lotu-liga Kara Hiron
16.	12.40	INFORMATION: Financial dashboard and report	Kristine Brothers
17.	12.50	INFORMATION: Status of external audit recommendations	Kristine Brothers
18.	1.00	INFORMATION: International and domestic students report	Martin Carroll
19.	1.10	INFORMATION: People and Culture report	Chris Hutton
20.	1.20	INFORMATION: Digital and cyber report	Mike Foley
21.	1.30	INFORMATION: Stakeholder (business and community) engagement report	Simon Nash
22.	1.40	DECISION: Legal matters	Kara Hiron

#	Time	Item	Presenter
23.	1.55	OTHER BUSINESS: Confirmation of actions from meeting	Chair Kara Hiron
24.		NEXT MEETING: 11 March 2026 (location to be confirmed), 9.00am – 4.00pm	Chair
25.	2.00	Karakia and meeting close	Chair