

MANUKAU INSTITUTE OF TECHNOLOGY STANDARD CHARGES

ACTIVITY	RESPONSIBLE	CHARGE (all include GST)
Academic Record (Academic Transcript)	Academic Registry	<ul style="list-style-type: none"> \$25.00 (two copies), plus \$12.50 for each extra copy ordered. Postal charges as per approved schedule
Aegrotat	Practice area	No charge
Credit Card Surcharge	Yet to be operationalised	As per AM3 Fee Payment Policy
Credit Recognition (mapping of non MIT courses)	Practice area	\$25.00 per cross credit
Credit Transfer (exact match)	Practice area	No charge
Instalments (Domestic Students)	Registry to approve and action	Administration fee of \$75.00
Instalments (International Students)	International Office to approve and action	Administration fee of \$75.00
Interim Record of Achievement/ Result Slip	Practice area	No charge
NZQA Unit Std Credits	Practice area to charge Registry to action	\$1.58 per credit
Recognition of Prior Learning (RPL) * Payable prior to assessment ** Non-refundable *** Exceptions (including for students experiencing hardship) must be approved by Campus GM	Practice area	\$36 per credit (to a maximum value of 75% of the course fee) Fee is inclusive of but not limited to: <ul style="list-style-type: none"> professional conversation challenge test and/or workplace site visit review of documentation
Recognition of Prior Learning (RPL) where MOU or contract is in place	Practice area	Fees as per MOU / contract
Replacement Certificate	Academic Registry	\$25.00 plus postal charges as per approved schedule
Replacement Diploma or Degree Parchment	Academic Registry	\$40.00 plus postal charges as per approved schedule
Re-sit - failed final	Practice area	\$50.00 plus any NZQA charge
Re-sit - general	Practice area	At Practice area's discretion
Return of Exam Script	Practice area	Within appeal period (10 working days) \$20.00 plus postal charges as per approved schedule. After appeal period, postal charges only.
Withdrawals (International Students)	Practice area to approve International Office to action	As per policy AM5 Cancellations, Withdrawals, and Transfers of International Students
Withdrawals / Transfers (Domestic Students)	Practice area to approve Registry to action	As per policy AM4 Cancellations, Withdrawals and Transfers

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Postal Schedule

Country	NZ Post Charge
New Zealand	\$ 10.00
Australia	\$ 40.00
USA	\$ 140.00
Canada	\$ 95.00
India	\$ 95.00
China	\$ 80.00
All other countries	\$ 50.00