

# MIT and Unitec Council Meeting - 27 May 2026

27 May 2026 9:00 AM - 5:00 PM

Agenda Topic	Presenter	Time	Page
1. COUNCIL-ONLY time	Chair	9:00 AM-10:00 AM	
2. COUNCIL AND CHIEF EXECUTIVE-ONLY time	Chair, Christina Hong	10:00 AM-10:20 AM	
3. BREAK		10:20 AM-10:30 AM	
4. <a href="#">Welcome, Karakia and apologies</a>	Chair		3
5. <a href="#">DECLARATIONS AND ADMINISTRATION</a>	Chair	10:30 AM-10:45 AM	4
<ul style="list-style-type: none"> <li>• Conflicts of interest</li> <li>• Council functions and duties</li> <li>• Insurance declarations</li> <li>• Confidentiality</li> <li>• Minutes of the meeting held 15 April 2026 (open session)</li> <li>• Council meeting dates 2027</li> </ul>			
6. CORRESPONDENCE (OPEN) None received	Chair		
7. <a href="#">INFORMATION</a> Chief Executive's Report	Christina Hong	10:45 AM-10:50 AM	14
8. <a href="#">DISCUSSION</a> 2026 and 2027 Council workplan	Chair	10:50 AM-10:55 AM	21
9. <a href="#">DECISION</a> Resolution to Exclude the Public	Chair	10:55 AM-11:00 AM	23
10. <a href="#">ADMINISTRATION</a>	Chair	11:00 AM-11:10 AM	27
<ul style="list-style-type: none"> <li>• Minutes of the meeting held 15 April 2026 (closed session)</li> <li>• Actions from previous meeting</li> <li>• Starring of items for 'Information'</li> </ul>			
11. <a href="#">CORRESPONDENCE (CONFIDENTIAL)</a>	Chair		38
12. <a href="#">INFORMATION</a> 12.1 Safety report	Chris Hutton	11:10 AM-11:20 AM	42
13. <a href="#">DISCUSSION</a> 13.1 Receive recommendations from Nominations and CEO Performance Committee (Alastair Bell) 13.2 Receive recommendations from the Assurance, Finance and Property Committee and consider resolutions for adoption by the Council (Simon Harding)	As outlined below	11:20 AM-11:35 AM	45
14. <a href="#">DECISION</a> 14.1 Approval of policies	Kristine Brothers	11:35 AM-11:40 AM	54

15.	<a href="#">INFORMATION</a>	Kristine Brothers	11:40 AM-11:55 AM	98
	15.1 Financial dashboard and report			
	15.2 Status of external audit recommendations			
16.	<a href="#">DECISION</a>	Kristine Brothers	11:55 AM-12:05 PM	142
	16.1 TEIFM Report			
17.	<a href="#">DISCUSSION</a>	Simon Nash	12:05 PM-1:05 PM	152
	17.1 International visa update			
	17.2 Marketing and brand direction update			
	17.3 Stakeholder (business and community) engagement report			
18.	BREAK		1:05 PM-1:35 PM	
	Lunch break			
19.	<a href="#">DISCUSSION</a>	Martin Carroll	1:35 PM-2:35 PM	214
	19.1 Research funding			
	19.2 NZQA update			
	19.3 Report on Canvas Cyber Attack (with Dan Brady and Mike Foley)			
20.	<a href="#">INFORMATION</a>	As outlined below	2:35 PM-3:20 PM	272
	20.1 People and Culture report (Chris Hutton)			
	20.2 Integration report (Simon Bilton)			
	20.3 International and domestic students report (Simon Nash)			
	20.4 Minutes of Academic Committee meeting (Martin Carroll)			
	20.5 Academic update (Martin Carroll)			
	20.6 April SDR reporting (Martin Carroll)			
	20.7 Property projects report (Dan Brady)			
	20.8 Digital projects report (Dan Brady)			
	20.9 Risk report (Kara Hiron)			
	20.10 Legal matters (Kara Hiron)			
	20.11 Status of internal audit recommendations (Kara Hiron)			
21.	BREAK		3:20 PM-3:35 PM	
22.	INFORMATION (continued)		3:35 PM-4:05 PM	
23.	OTHER BUSINESS	Chair		
24.	NEXT MEETING	Chair		
	24 June 2026 (Unitec), 9.00am – 5.00pm			
25.	<a href="#">Karakia and meeting close</a>	Chair		357
26.	Safety walk - Manukau campus		4:05 PM-4:35 PM	

## KARAKIA

### KARAKIA TIMATANGA

Manaakitia tēnei ropu  
Arahina ngā kōrero  
Arahina ngā pātai  
Kia puta ai te maramatanga

*Look after this group  
Guide the talk  
and the questions  
so that the understanding will emerge*

### KARAKIA WHAKAMUTUNGA

Mā te kōrero ka mōhio  
mā te mōhio ka marama  
mā te marama ka mātau  
mā te matau ka ora ai te iwi

*Through discussion we learn,  
through learning we are enlightened,  
through enlightenment we are  
empowered,  
through empowerment the well-being  
of the people is achieved*

### OPENING KARAKIA (MIT)

Me īnoi tātou  
Kia tūturu tātou (*Let's be real*)  
Kia manaaki tātou (*Let's be caring*)  
Kia whai hiranga tātou (*Let's pursue excellence*)  
Kia tūhonohono tātou (*Let's connect*)

Whano! Whano!  
Haramai te toki!  
Haumi ē!  
Hui ē!  
Taiki ē!

### CLOSING KARAKIA (UNITEC)

Ka wehe atu tātou  
I raro i te rangimārie,  
Te harikoa, me te manawanui  
Haumi ē! Hui ē! Taiki ē!

*Let us depart  
Under the mantle of peace  
Happiness and joy  
Bind it, fasten it, it is steadfast!*

## Manukau Institute of Technology and Unitec Register of Council Members

Member	Start Date	Re-appointment date	Current term ends	Appointed by	Committee membership	Safety walks undertaken
Alastair Bell (Chair)	2 December 2025		1 December 2028	Minister for Vocational Education	Nominations and Chief Executive Performance Committee (Chair) Assurance, Finance and Property Committee (ex officio Member) People and Culture Committee (ex officio Member) Programmes and Engagement Committee (ex officio Member)	MIT Tech Park (8 December 2025) MIT Ōtara (4 February 2026) Unitec Mt Albert (11 March 2026) MIT Ōtara (15 April 2026)
Simon Harding (Deputy Chair)	2 December 2025		1 December 2028	Minister for Vocational Education	Assurance, Finance and Property Committee (Chair) Nominations and Chief Executive Performance Committee (Member)	MIT Tech Park (8 December 2025) Unitec Mt Albert (11 March 2026) MIT Ōtara (15 April 2026)

Member	Start Date	Re-appointment date	Current term ends	Appointed by	Committee membership	Safety walks undertaken
Ward Kamo	2 December 2025		1 December 2028	Minister for Vocational Education	People and Culture Committee (Chair) Academic Committee (observer) Programmes and Engagement Committee (Member)	MIT Ōtara (4 February 2026)
Sharon Brownie	2 December 2025		1 December 2029	Minister for Vocational Education	Programmes and Engagement Committee (Chair) Academic Committee (observer)	MIT Ōtara (4 February 2026) Unitec Mt Albert (11 March 2026) MIT Ōtara (15 April 2026)
Peter Parussini	5 February 2026		4 February 2028	Council	People and Culture Committee (Member)	MIT Ōtara (4 February 2026) Unitec Mt Albert (11 March 2026) MIT Ōtara (15 April 2026)
Bhavdeep Dhillon	5 February 2026		4 February 2028	Council	Assurance, Finance and Property Committee (Member)	MIT Ōtara (4 February 2026) Unitec Mt Albert (11 March 2026)

# Council of Manukau Institute of Technology and Unitec

## Interests Register

**Dated 27 May 2026**

This Interests Register records interests that have been disclosed and considered.

Note that any conflicts declared by Council members or Council committee members should also be recorded in the minutes of the meeting of the council/committee at which the conflict is declared (with this being a statutory requirement where the conflict relates to the conditions of service of the person as the chief executive or a member of the staff or the person has any other direct or indirect pecuniary interest in the matter).

Name	Interest	Nature of Interest
Alastair Bell	Entrust	Elected Trustee
	Vector Limited	Board member
	New Zealand Post Limited	Board member
	Kiwirail Holdings Limited	Board member
	Auckland Nationalist Centre Incorporated	Committee member
Simon Harding	Broadway Properties Limited	Director
	The Golf Lounge Newmarket Limited	Director
	Residual Aurum Limited	Director
	Droxford Farms Limited	Director
	MTT Limited	Director and Shareholder
	Tuesday Corporation Limited	Shareholder
	The Mist Trust	Settlor, Trustee and Beneficiary
	The Padiwi Trust	Settlor, Trustee and Beneficiary
	The Fianna Trust	Settlor and Trustee
Sharon Brownie	School of Rural Medicine, Charles Sturt University, NSW, Australia	Professor in Medicine School of Rural Medicine
	Australasian College of Health Service Managers	Fellow

Name	Interest	Nature of Interest
	College of Nurses Aotearoa New Zealand	Fellow
	Peter MacCallum Cancer Centre	Honorary Research Fellow
	Green Templeton Centre Oxford University	Member PRAXIS Forum Events Manager Oceania Alumni Group
	Australian Institute of Company Directors	Graduate GAICD and Member
	New Zealand Institute of Company Directors	Member
	New Zealand Nursing Council	Director and Deputy Chair Nursing Council Board
	New Zealand Nursing Council	Registered Nurse
	Waikato Institute of Technology (Wintec)	Adjunct Professor
	Australian Health Practitioners Regulatory Authority	Registered Nurse
	Affinity Nursing Agency, Australia	FIFO Registered Agency Nurse
	Frontiers in Medicine  Health Workforce	Academic Editor
	Kōtuitui: New Zealand Journal of Social Sciences	Academic Editor
Ward Kamo	Te Kawerau A Maki Investment Trust	Chair
	Te Pūhana Ora	CEO
	Ngāti Mutunga o Wharekauri iwi Trust	CEO
	Te Kahui Manu Taiko (Chatham Islands)	Member
Peter Parussini	ANZ Bank New Zealand	Executive staff member On board of Pacific Operations Company
	Southern Cross Campus in Mangere	On the board of trustees

Name	Interest	Nature of Interest
Bhavdeep Dhillon	Cemix Products Limited	Director
	Cemix Construction Products Limited	Director
	Dunlop Drymix Limited	Director
	Concrete Group Limited	Director
	DFT Capital Limited	Director
	Harikoa Capital Limited	Director
	Kiwi Media Publishing Limited	Director
	Transworld Estates Limited	Director and Shareholder
	Associated Properties Limited	Director
	Remuera Properties Limited	Director
	DFT Developments Limited	Director
	Dhillon Trustee Limited	Director and Shareholder
	Construction Products Trustee Limited	Director and Shareholder
	Concrete Trustee Limited	Director and Shareholder
	26 Rimu St Limited	Director
	McIntyre Homes Limited	Director
	Papatoetoe Homes Limited	Director
	Harikoa Homes Limited	Director
	Heretaunga Homes Limited	Director
	Torrance Homes Limited	Director
	Murvale Homes Limited	Director
	Bowater Homes Limited	Director
	India NZ Business Council	Patron
	Dhillon Family Trust	Settlor, Trustee and Beneficiary
Kiwi Indian Diaspora Foundation	Settlor, Trustee and Beneficiary	
Sunrise Trust	Settlor, Trustee and Beneficiary	

Name	Interest	Nature of Interest
	DFT Trust	Settlor, Trustee and Beneficiary

## **Functions and Duties of a Polytechnic Council**

### **Section 280 Functions of Councils**

- (a) appoint a chief executive, and monitor and evaluate the chief executive's performance:
- (b) prepare and submit an investment plan:
- (c) ensure that the institution is (i) managed in accordance with the investment plan and (ii) determine policies to implement the investment plan:
- (d) determine the policies of the institution in relation to the management of its affairs:
- (e) undertake planning relating to the institution's long-term strategic direction

### **281 Duties of Councils**

- (a) strive to ensure that the institution attains the highest standards of excellence in education, training, and research:
  - (b) acknowledge the principles of [Te Tiriti o Waitangi](#):
  - (c) encourage the greatest possible participation by the communities served by the institution:
  - (d) ensure that the institution does not discriminate unfairly against any person:
  - (e) ensure that the institution operates in a financially responsible manner:
  - (f) ensure that proper standards of integrity, conduct, and concern for the public interest and the well-being of students are maintained.
- (2) comply with [section 97](#) of the Crown Entities Act 2004 in respect of subsidiaries

### **321 Additional duties of council of polytechnic**

- (a) consider the need to collaborate with other polytechnics to use resources effectively, to avoid duplicating effort, and to identify opportunities for sharing services; and
- (b) be responsive to industry and community needs, including skills shortages; and
- (c) ensure that the polytechnic operates in a way that allows the polytechnic to develop meaningful relationships and to engage with communities at a local level, including industries, Māori employers, hapū and iwi, and Pacific communities

# Minutes for MIT and Unitec Council Meeting

## OPEN SESSION

A meeting of the Council of Manukau Institute of Technology and Unitec was held on April 15 2026 at MIT's Ōtara campus. Persons present in-person or telephonically were:

**Present:** Alastair Bell, Sharon Brownie, Bhav Dhillon\*, Simon Harding, Peter Parussini

**Attending:** Christina Hong, Simon Bilton, Kristine Brothers, Dan Brady, Martin Carroll, Christine Hutton, Simon Nash

**Apologies:** Ward Kamo

*\*Attended remotely*

*†Attended for part of the meeting*

### Welcome, karakia and apologies

Alastair Bell delivered the opening karakia and the meeting started at 10.45 am.

The Chair welcomed the Council Members and MIT and Unitec staff to the meeting. He also welcomed the new Chief Executive to her first Council meeting.

Apologies were received from Ward Kamo, who was expected to join the meeting later.

### Declarations and Administration

The Chair asked the meeting to note:

- the interests register; and
- the Council's functions and duties

The Chair reminded members:

- to declare anything that could cause a claim against Council insurance policies. No declarations were received.
- of the confidentiality of Council proceedings.

**RESOLVED** (Peter Parussini/Simon Harding)

That minutes of open session 11th March 2026 are approved.

**CARRIED**

### Correspondence (open)

No correspondence was received.

### **Chief Executive's report (open)**

The Council noted that the report was prepared by Executive Director who completed his role 13 April.

The Chief Executive spoke to the report and highlighted the following key aspects:

- the significance of recent graduation events and thanks to Ward Kamo and Bhav Dhillon for their attendance
- Media stories about recent graduates and our honorary awardee
- Engineering New Zealand breakfast
- ASB Polyfest

**ACTION:** Include in future Chief Executive Reports a note on the engagement strategy around any external events mentioned in the report.

### **2026 and 2027 Council workplan**

The Council noted that:

- Management was asked to begin building the 2027 workplan
- With Council Committees now established, the frequency of future Council meetings may be reduced and 2017 Council draft meeting dates will be reviewed .

The Finance Director noted that the 2027 budget assumptions are due to come to Council in June. This is early and will depend on the availability of other information.

**ACTION:** Council Secretary to prepare a draft 2027 workplan for the next meeting.

### **Resolution to exclude the public**

The Chair spoke to the resolution.

**RESOLVED** (Bhav Dhillon/Sharon Brownie)

That the public be excluded from the remainder of the meeting.

**CARRIED**

**REVISED 2027 MIT and Unitec Council meeting dates**

1. ~~Tuesday 2 February~~ Wednesday 10 February.
2. ~~Tuesday 16 March~~ Tuesday 30 March (from 2pm) / Wednesday 31 March.  
Council dinner on 30 March.  
~~Tuesday 20 April~~
3. ~~Tuesday 25 May~~ Tuesday 11 May (from 2pm) / Wednesday 12 May.
4. ~~Wednesday 30 June (from 2pm) / Thursday 1 July.~~ Council and ELT dinner on 30 June.
5. ~~Tuesday 3 August~~ Thursday 12 August (from 2pm) / Friday 13 August.
6. ~~Wednesday 15 September~~ Wednesday 29 September.  
~~Tuesday 19 October~~
7. ~~Tuesday 16 November~~ Wednesday 3 November.
8. ~~Friday 3 December~~ Wednesday 8 December (from 2pm) / Thursday 9 December.  
Council dinner on 8 December.

Full day meetings unless otherwise specified. Start times 9.00am



# Manukau Institute of Technology and Unitec Council Meeting Coversheet

<b>Meeting Date</b>	27 May 2026
<b>Agenda Item No.</b>	7
<b>Paper Title</b>	Chief Executive Update – April 2026
<b>Author(s)</b>	Christina Hong, Chief Executive
<b>Sponsor</b>	Christina Hong, Chief Executive
<b>For</b>	Information
<b>Classification</b>	Unclassified

## Executive Summary

This report provides an overview of the Chief Executive's first month, including onboarding, communications, operational priorities, and stakeholder engagement. It highlights progress toward organisational harmonisation and unified delivery outcomes across MITU.

## Recommendations

1.	That Council note the Chief Executive Update for April 2026
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## Background and Context

The Chief Executive commenced in April 2026, focusing on onboarding, establishing organisational alignment, and progressing strategic priorities across MITU.

## Key Considerations

- 1. Onboarding and Orientation**
  - 1.1 Welcomed at Powhiri at Ngā Kete Wānanga Marae (21 April)
  - 1.2 Campus visits and All-Staff Town Hall.
- 2. Communications**
  - 2.1 Weekly "In The Loop" and CE Updates implemented
  - 2.2 Positive feedback on clarity, inclusiveness, and strategic direction
- 3. Business Operations and Organisational Development**
  - 3.1 Student Success**
    - (a) Semester two recruitment campaigns launched.
    - (b) Student journey mapping underway



**3.2 International Business**

- (a) Hebei University partnership strengthened
- (b) Engagement with MBIE on visa processing

**3.3 People and Culture**

- (a) Director People + Culture appointed.
- (b) Collective bargaining commenced.

**3.4 Property**

- (a) Fire training facility, Mahuika, opening ceremony held. Major potential partners brought on to site to familiarise themselves with the facility and explore commercial relationship opportunities.
- (b) B115 roof replacement at Mt Albert is underway, learning and teaching.
- (c) Initial engagement with BECA and Jasmex initiation of CBD business case.

**3.5 Digital**

- (a) Data centre migration underway.
- (b) FMIS/HRIS RFP progressing with business case to be presented following evaluation of respondents.
- (c) Change pack (restructure) approved to align required capability to organisational design, release imminent.

**3.6 Governance**

- (a) Coversheet template revised.

**3.7 MITU Harmonisation**

- (a) ExLT workshops and TTG frameworks progressed

**3.8 External Stakeholder Engagement**

- (a) Engagement with TEC, NZQA, Auckland Chamber, Education NZ

**3.9 Marketing Campaign**

- (a) Fleur Annan will present updated marketing campaign for MIT and Unitec

**3.10 In Focus**

- (a) Enrolment and retention focus



(b) Visa processing improvements

(c) Strategic planning workshops

**4. Risks and Mitigations**

4.1 No significant risks identified. Work programmes include ongoing monitoring and engagement to mitigate operational and strategic risks.

**5. Financial Implications**

5.1 No direct financial implications noted. Emerging opportunities (e.g., Mahuika Fire Box) may generate future revenue.

**6. Stakeholder Impact**

Staff, students, Council, external partners and government stakeholders are positively impacted through strengthened engagement and strategic alignment.



# Manukau Institute of Technology and Unitec Council Meeting

<b>Meeting Date</b>	Wednesday 27 May 2026
<b>Agenda Item No.</b>	7.1
<b>Paper Title</b>	Chief Executive Report – April 2026
<b>Author(s)</b>	Christina Hong, Chief Executive
<b>Sponsor</b>	Christina Hong, Chief Executive
<b>For</b>	Information
<b>Classification</b>	Unclassified

## Executive Summary

This report provides an overview of the Chief Executive's first month, including onboarding, communications, operational priorities, and stakeholder engagement. It highlights progress toward organisational harmonisation and unified delivery outcomes across MITU.

## Recommendations

Receive the report titled, Chief Executive Report – April 2026.

## Onboarding and Orientation – First Month

Honoured to have been formally welcomed to MITU at a pōwhiri held at Ngā Kete Wānanga Marae on April 21<sup>st</sup>, attended by Mana Whenua, Kīngitanga representatives, Council members, and kaimahi. This was a visibly meaningful and affirming occasion, highlighting the strong cultural foundations of our organisation. A formal 'welcome back' to Unitec is also anticipated, date (tbc).

Campus visits across our delivery sites (apart from CBD Maritime) were undertaken in first week, followed by an online Town Hall introducing my background, our unified approach as a single organisation, and our strategic direction. A Q&A session supported staff engagement with a link made available for viewing.

Communications:

- Weekly 'In the Loop' messages out to Tier 3 leadership for disbursement to their teams (verbally via Monday ExLT 'scrum').
- A weekly Chief Executive's Update (via email) to all staff every Friday.

Feedback to date has been very positive, noting inclusive approach, recognition of tier 3 leadership and expectation of agency and accountabilities, clear vision and focus on progressing (via evidence informed approaches), towards harmonisation and delivery of one-entity outcomes.



## **Business Operations and Organisation Development**

### **1. Student Success**

- 1.1 Semester Two recruitment campaigns have launched, alongside development of a unification brand campaign.
- 1.2 Work has commenced on mapping the student journey, beginning with the Auckland VET market and progressing through enrolment to alumni.
- 1.3 Both MIT and Unitec have submitted Code of Practice self-reviews, with full compliance anticipated. Recruitment for the Director Pacific Success Tāmaki role is underway, with a second advertising round in progress

### **2. International Success**

- 2.1 A senior delegation from Hebei University of Engineering visited, with a supplementary agreement signed to strengthen the partnership. Approval from China's Ministry of Education is expected in May, with planning underway for programme development and a potential second joint institute.
- 2.2 Engagement with MBIE focused on student visa processing challenges, including allocation settings, backlogs, and data-led approaches. Ongoing collaboration has been agreed.

### **3. Education Portfolio**

- 3.1 School of Business continues to progress activity to address NZQA audit requirements.
- 3.2 Canvas LMS cyber incident affected MIT delivery (8-11 May). See Incident Report on the agenda for this meeting.
- 3.3 Mahuika Fire Box, blessing and soft Launch, Thursday 7<sup>th</sup> May, Mt Albert campus. Mahuika is now operational for Maritime training, with strong interest from external organisations including NZ Defence Force, Powerboat Training providers, Fire and Emergency NZ, and McMurdo Research Station. This presents growing revenue opportunities, with further engagements underway and a dedicated coordination role planned.
- 3.4 MITU AI policy and procedure presented and discussed at Academic Committee and is now out for consultation.
- 3.5 Career Fest 2026 was successfully delivered, noting a positive and engaging experience for students and employers. Students: Manukau 12 May ~ 600; 13 May ~250. Employers: Manukau 12 May: 32 registered and attended. 13 May: 13 registered, 11 attended.
- 3.6 Graduation Ceremonies and Māori and Pacific Celebrations held at Manukau Campus 20-22 May.



#### **4. People and Culture**

- 4.1 The Director People & Culture recruitment process has successfully concluded, with the appointment of Natasha (Tash) Whiting. Tash will commence with MITU on 8 June 2026, enabling a 1-week handover with Christina Hutton.
- 4.2 First meeting with TEU Branch Executive.
- 4.3 Collective Bargaining with TIASA and TEU has commenced (see Director PaC report).

#### **5. Governance**

Council Papers coversheet template revised and reformatted. Feedback and refinements for next meeting welcomed.

#### **6. MITU Harmonisation**

- 6.1 Extended Leadership Team (ExLT) Activation Workshop – 9<sup>th</sup> May. Focus on Product Portfolio.
- 6.2 Conceptual frameworks presented to TTG: Stakeholder Engagement, International, Digital Infrastructure. TTG strategy workshop forthcoming.

#### **7. External Stakeholder Engagement**

- 7.1 Meetings with Volte Consultancy (15 April), acting-CEO Education New Zealand (12 May)
- 7.2 Attended the TEC | ITP Chairs and Chief Executives | NZQA meeting (23–24 April), with Council represented by Deputy Chair Simon Harding on 23 April. Minister Simmonds delivered a closed session for Chairs and CEOs, highlighting the proposed reintroduction of ITPQ to enable greater institutional control over Level 3–7 qualifications. Follow-up discussions included the establishment of a sector peak body and progression of ITPQNZ. A meeting was also held with Grant Klinkum (CEO) and Emily Fabling (DCE) at NZQA on 24 April to discuss regulatory alignment and priorities.
- 7.3 Auckland Chamber of Commerce meeting (29 April) with Simon Bridges (CEO) and Leah Gates (COO)
- 7.4 TechPark Careers Fest. Wednesday (13 May) Welcome speech to employers and Meet & Greet.

#### **8. International Business**

- 8.1 A senior delegation from Hebei University of Engineering visited (28th April) and welcomed by a formal powhiri. A supplementary agreement was signed to strengthen the partnership. Approval from China's Ministry of Education is expected in May, with planning underway for programme development and a potential second joint institute.
- 8.2 Engagement with MBIE (29 April) focused on student visa processing challenges, including allocation settings, backlogs, and data-led approaches. Ongoing collaboration has been agreed. Additionally, MITU representative, Jeff Howe will contribute to an ITP sub-group to progress discussion re. visa issues.



**9. In Focus**

- 9.1 ExLT Weekly Scrum focus on S2 applications/enrolment/retention effort.
- 9.2 Advancing data-led visa processing and Work-Based Learning discussions – via MITU and ITP sub-group.
- 9.3 ExLT workshop(s) to progress product portfolio and opportunities for growth. TTG workshops forthcoming to advance development of new strategic plan.
- 9.4 The Tertiary Education Sector Budget Briefing on 28 May 2026 will inform the next Council update.

Manukau Institute of Technology and Unitec  
Annual Council Work Plan

	Financial Year 2026											
	February 2/4/2026	March 3/11/2026	April 4/15/2026	May 5/22/2026	June 6/24/2026	July NO MEETING	August 13-14/08/2026	October 7-8/10/2026	November 27/11/2026 (26/11 TBC)			
<b>General</b>												
CE's Report	x	x	x	x	x		x	x	x			
Transition / Integration Update	x	x	x	x	x		x	x	x			
Annual Report					Nothing							
Investment Plan					x							
Capital Intentions Plan					x							
Review Committees												
As required												
Policy approvals												
2027 Council Workplan												
Strategic Planning Workshop												
Strategic Plan 2026 - 2031												
<b>Appointments</b>												
Council appointments												
CE appointment	x											
CE performance review												
CE KPIs												
<b>Financial</b>												
Financial report												
Treasury report												
TEIFM report and supporting letter												
Status of external audit recommendations												
Fee setting												
Insurance Renewal												
Delegations review												
Budget assumptions review												
2027 Budget												
<b>Property / Digital</b>												
Property projects report												
Digital projects report												
<b>People and Culture</b>												
People and Culture Report												
<b>Wellbeing and Safety</b>												
Safety Report												
People and Wellbeing Report												
Site visits												
Wellbeing and Safety Policy												
Officer engagement plan												
Officer self-review												
Staff wellbeing indicators												
<b>Legal and Risk</b>												
Risk Report												
Risk Management Framework												
Strategic Risk Workshop												
Internal audit plan												
Status of internal audit recommendations												
Legislative Compliance												
Contentious Legal Matters												
<b>Student Success / External Engagement</b>												
Enrolments report												
Stakeholder engagement report												
Pastoral Code self report												
<b>Academic Committee</b>												
Review Terms of Reference												
Meeting minutes												
Educational Performance Indicators												
<b>Graduation ceremonies</b>												

NOTE: Timing of strategies for each area to be determined after Strategic Plan approved

Manukau Institute of Technology and Unitec  
Annual Council Work Plan

Frequency	Financial Year 2027											
	February 2/10/2027	March 30/03/2027 31/03/2027	April NO MEETING	May 5/27/2027	June 30/06/2027 31/07/2027	July NO MEETING	August 12/08/2027 13/08/2027	September 9/29/2027	October NO MEETING	November 11/3/2027	December 8/12/2027 9/12/2027	
General												
CE's Report	x	x		x	x		x	x		x	x	
Transition / Integration Update	x	x		x	x		x	x		x	x	
Annual Report												
Investment Plan												
Capital Intentions Plan												
Review Committees												
As required												
Policy approvals												
2028 Council Workplan												
Strategic Planning Workshop												
Strategic Plan 2027 - 2032												
Appointments												
Council appointments												
CE performance review												
CE KPIs												
Six-monthly												
Financial												
Financial report	x	x		x	x		x	x		x	x	
Treasury report												
Quarterly												
TEFMR report and supporting letter												
Annually												
Status of external audit recommendations	x											
Quarterly												
As required												
Fee setting												
As required												
Insurance Renewal												
Annually												
Delegations review												
As required												
Budget assumptions review												
Annually												
Annually												
Property / Digital												
Property projects report												
Monthly	x	x		x	x		x	x		x	x	
Monthly	x	x		x	x		x	x		x	x	
Digital projects report												
Monthly												
People and Culture												
People and Culture Report												
Monthly	x	x		x	x		x	x		x	x	
Wellbeing and Safety												
Safety Report												
Monthly	x	x		x	x		x	x		x	x	
People and Wellbeing Report												
Monthly	x	x		x	x		x	x		x	x	
Safety walks												
Monthly	x	x		x	x		x	x		x	x	
Wellbeing and Safety Policy												
Annually												
Officer engagement plan												
Annually												
Staff wellbeing indicators												
Annually												
Legal and Risk												
Legal and Risk Report												
Monthly												
Risk Management Framework												
Annually												
Strategic Risk Workshop												
As required												
Internal audit plan												
Annually												
Status of internal audit recommendations												
Quarterly	x											
Legislative Compliance												
Annually												
Contentious Legal Matters												
Quarterly												
Student Success / External Engagement												
Enrolments report												
Monthly	x	x		x	x		x	x		x	x	
Stakeholder engagement report												
Monthly	x	x		x	x		x	x		x	x	
Pastoral Code self report												
Annually												
Academic Committee												
Academic portfolio update												
Monthly	x	x		x	x		x	x		x	x	
Review Terms of Reference												
Annually												
Meeting minutes												
Monthly	x	x		x	x		x	x		x	x	
Educational Performance Indicators												
Bi-annually												
Graduation ceremonies												
Annually												

NOTE: Timing of strategies for each area to be determined after Strategic Plan approved

# Manukau Institute of Technology and Unitec Council meeting

## Resolution to exclude the public

It will be moved by the Chair that the public be excluded from the remainder of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting that Manukau Institute of Technology and Unitec is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public.

The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Item	General subject of each matter to be considered	Section(s)
10	Administration	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
11	Correspondence	Section 9(2)(i) OIA
12	Safety report	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
13.1	Recommendations from Nominations and CE Performance Committee	Section 9(2)(g)(ii) OIA
13.2	Recommendations from Assurance, Finance and Property Committee	Section 9(2)(g)(ii) OIA Section 9(2)(b)(ii)
14	Approval of policies	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
15.1	Financial dashboard and report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
15.2	Status of external audit recommendations	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
16	TEIFM report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
17.1	International visa update	

Item	General subject of each matter to be considered	Section(s)
17.2	Marketing and brand direction update	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
17.3	Stakeholder (business and community) engagement report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
19.1	Research briefing	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
19.2	NZQA update	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
19.3	Report on Canvas Cyber attack	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
20.1	People and Culture report	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
20.2	Integration report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
20.3	International and domestic students report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
20.4	Minutes of Academic Committee meeting	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA
20.5	Academic update	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
20.6	April SDR reporting	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA
20.7	Property projects report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
20.8	Digital projects report	Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(i) OIA
20.9	Risk report	Section 9(2)(b)(ii) OIA

Item	General subject of each matter to be considered	Section(s)
		Section 9(2)(i) OIA Section 9(2)(j) OIA
20.10	Legal Matters	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
20.11	Status of internal audit recommendations	Section 9(2)(b)(ii) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA
23	Other business	Section 9(2)(a) OIA Section 9(2)(b)(ii) OIA Section 9(2)(g)(ii) OIA Section 9(2)(h) OIA Section 9(2)(i) OIA Section 9(2)(j) OIA

And that certain employees of MIT and Unitec, namely

- Christina Hong
- Simon Bilton
- Kristine Brothers
- Martin Carroll
- Simon Nash
- Christine Hutton
- Dan Brady
- Kara Hiron

be permitted to remain at the meeting, after the public has been excluded, because of their specific knowledge in relation to the above items. This knowledge, which will be of assistance in relation to the matters above to be discussed, is relevant to those matters because they may have assisted or will assist in the progression of such matters.

#### Interests

Section(s)	Interest(s)
Section 9(2)(a)	protect the privacy of natural persons, including that of deceased natural persons.
Section 9(2)(b)(i)	protect information where the making available of the information would disclose a trade secret.
Section 9(2)(b)(ii)	protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.
Section 9(2)(ba)(i)	protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied.
Section 9(2)(ba)(ii)	protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest.

<b>Section(s)</b>	<b>Interest(s)</b>
Section 9(2)(c)	avoid prejudice to measures protecting the health or safety of members of the public.
Section 9(2)(d)	avoid prejudice to the substantial economic interests of New Zealand.
Section 9(2)(e)	avoid prejudice to measures that prevent or mitigate material loss to members of the public.
Section 9(2)(f)(i)	maintain the constitutional conventions for the time being which protect the confidentiality of communications by or with the Sovereign or [his] representative.
Section 9(2)(f)(ii)	maintain the constitutional conventions for the time being which protect the collective and individual ministerial responsibility.
Section 9(2)(f)(iii)	maintain the constitutional conventions for the time being which protect the political neutrality of officials.
Section 9(2)(f)(iv)	maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials.
Section 9(2)(g)(ii)	maintain the effective conduct of public affairs through the protection of such Ministers, members of organisations, officers, and employees from improper pressure or harassment.
Section 9(2)(h)	maintain legal professional privilege.
Section 9(2)(i)	enable a Minister of the Crown or any public service agency or organisation holding the information to carry out, without prejudice or disadvantage, commercial activities.
Section 9(2)(j)	enable a Minister of the Crown or any public service agency or organisation holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).
Section 9(2)(k)	prevent the disclosure or use of official information for improper gain or improper advantage.