



Academic Committee | MIT and Unitec AGENDA

Date: Wednesday 5 August 2026

Time: 1:00pm-5:00pm

Venue: Ōtara Campus ND317 and MS Teams

1. Whakatuwheratanga | Opening

Kia tūturu tātou (*Let's be real*)

Kia manaaki tātou (*Let's be caring*)

Kia whai hiranga tātou (*Let's pursue excellence*)

Kia tūhonohono tātou (*Let's connect*)

Whano! Whano!

Haramai te toki!

Haumi ē!

Hui ē!

Taiki ē!

1.0 Apologies

RESOLUTION:

That the Academic Committee receive the apologies.

2. Resolution to exclude the public

Martin Carroll.

It will be moved by the Chair that the public be excluded from the following part of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting the Committee is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

Closed Session Item:

Item	General subject of each matter	Section(s) relied upon
2.0	MIT Student Complaints and Appeals Report 2025	s9(2)(a), s9(2)(b)(ii)
2.0. a.	MIT Student Complaints and Appeals Report Q1, Q2 2026	s9(2)(a), s9(2)(b)(ii)
2.1	Closed Academic Committee Meeting Minutes	s9(2)(b)(ii), s9(2)(i) OIA
2.2	Correspondence	s9(2)(b)(ii), s9(2)(i) OIA
2.3	Action Register	s9(2)(b)(ii), s9(2)(i) OIA
2.4	Unitec Student Concerns, Complaints and Appeals Report - Q2 2026	s9(2)(a), s9(2)(b)(ii)
2.5	MIT Student Misconduct Report Semester 1, 2026	s9(2)(a), s9(2)(b)(ii)
2.6	MIT Student Survey Report Semester 1, 2026	s9(2)(a), s9(2)(b)(ii)
2.7	2025 Student Performance Report - MIT and Unitec	s9(2)(a), s9(2)(b)(ii)
2.8	Memo - 2025 EPIs: Māori Learner Analysis	s9(2)(b)(ii)
2.9	Granting of Awards	s9(2)(a)
2.10	Approval of Graduand Lists	s9(2)(a)
2.11	AAC Report	s9(2)(b)(ii)
2.12	ACEC Report	s9(2)(a), s9(2)(b)(ii)
2.13	AQC Report	s9(2)(b)(ii)
2.14	LTC Report	s9(2)(b)(ii)
2.15	REC Report	s9(2)(a), s9(2)(i) OIA

Interests Protected

Section	Interest
s9(2)(a)	To protect the privacy of natural persons, including that of deceased natural persons.
s9(2)(b)(ii) OIA	To protect information where release would be likely to unreasonably prejudice the commercial position of the person who supplied or is the subject of the information.
s9(2)(i) OIA	To enable the organisation to carry out its activities without prejudice or disadvantage.

RESOLUTION:

That the public be excluded from the remainder of the meeting.

CLOSED AGENDA**3. Administration – public excluded**

Martin Carroll.

3.0 MIT Student Complaints and Appeals Report

Presenter: Liz Keneti

- a. [MIT Student Complaints and Appeals Report 2025](#)
- b. [MIT Student Complaints and Appeals Report Q1, Q2 - 2026](#)

RESOLUTION:

That the Academic Committee receive the MIT Student Complaints and Appeals Reports.

3.1 Minutes of the closed portion of Academic Committee Meeting

[Academic Committee Closed Minutes Draft 2026-07-01](#)

RESOLUTION:

That the Academic Committee confirm the Minutes of the closed portion of Academic Committee meeting held on 1 July 2026 as a true and correct record.

3.2 Closed Correspondence

Presenter: Martin Carroll

[CLOSED Correspondence.pdf](#)

RESOLUTION:

That the Academic Committee receive the Closed correspondence.

3.3 Closed Action Register

Presenter: Martin Carroll

[CLOSED Action Register 2026-08-05.pdf](#)

RESOLUTION:

That the Academic Committee receive the Closed Action Register.

3.4 Unitec Student Concerns, Complaints and Appeals Report - April to June 2026

Presenter: Annette Pitovao

[Report](#)

RESOLUTION:

That the Academic Committee receive Unitec Student Concerns, Complaints and Appeals Report - April to June 2026.

3.5 MIT Student Misconduct Report Semester 1 - 2026

Presenter: Chris Park

[Report](#)

RESOLUTION:

That the Academic Committee receive the MIT Student Misconduct Report Semester 1 - 2026.

3.6 Student Survey Report Semester 1 - 2026

Presenter: Chris Park and Simon Tries

- a. [MIT Student Survey Report Semester 1 - 2026](#)
- b. [Unitec Student Survey Report Semester 1 - 2026](#)

RESOLUTION:

That the Academic Committee receive the MIT and Unitec Student Survey Report Semester 1 - 2026.

3.7 2025 Student Performance Report – MIT and Unitec

Presenter: Simon Tries

[Report](#)

RESOLUTION:

That the Academic Committee receive the 2025 Student Performance Report.

3.8 Memo - 2025 EPIs: Māori Learner Analysis and Recommended Actions

Presenter: Wiremu Manaia

[Report](#)

RESOLUTION:

That the Academic Committee:

- a) receive the MAAC report on the 2025 Educational Performance Indicators (EPIs) relating to Māori learners;
- b) note MAAC's analysis and advice regarding Māori learner outcomes; and
- c) endorse the recommended areas of focus to inform ongoing institutional quality improvement activities.

3.9 Granting of Awards (MIT)

Presenter: Chris Park

[Granting of Awards](#)

RESOLUTION:

That the Academic Committee receive and approve the Granting of Awards of the Institute to graduands as detailed in the paper and record them in the open session.

3.10 Approval of Graduands Lists (Unitec)

Presenter: Simon Tries

[Approval of Graduands Lists](#)

RESOLUTION:

That the Academic Committee approve the list of graduands as detailed in the paper and record them in the open session.

3.11 Academic Approvals Committee

Presenter: Chris Park

[AAC Report](#) 2026-06-24, 2026-07-08, 2026-07-15

RESOLUTION:

That the Academic Committee receive the Academic Approval Committee Report.

3.12 Academic Committee Executive Committee

Presenter: Martin Carroll

[ACEC Report](#) 2026-07-08, 2026-07-15, 2026-07-22.

RESOLUTION:

That the Academic Committee receive the Academic Committee Executive Committee Report and ratify the resolutions contained therein.

3.13 Academic Quality Committee

Presenter: Simon Tries

[AQC Report](#) 2026-07-15

RESOLUTION:

That the Academic Committee receive the Academic Quality Committee Report.

3.14 Learning and Teaching Committee

Presenter: Simon Nash

- a. [LTC Report](#) 2026-07-09
- b. [Professional Development Report](#)
- c. [Digital Learning Standards Annual Report](#)

RESOLUTION:

That the Academic Committee receive the Learning and Teaching Committee Report.

3.15 Research Ethics Committee Report

Presenter: Eric Boamah

[REC Report](#) 2026-06-17.

[REC Report](#) 2026-07-15.

RESOLUTION:

That the Academic Committee receive the Research Ethics Committee Report.

4. Return to Open Session

Martin Carroll.

RESOLUTION:

That the Committee move out of closed session and resume in open session.

OPEN AGENDA

5. Confirmation of Resolutions from Closed Session

Martin Carroll.

RESOLUTION:

That the Academic Committee confirm the following resolutions made in closed session:

- 5.0** receive the MIT 2025 Student Complaints and Appeals Report.
- 5.1** confirm the Minutes of the closed portion of Academic Committee meeting held on 1 July 2026 as a true and correct record.
- 5.2** receive the Closed Correspondence.
- 5.3** receive the Closed Action Register.

- 5.4 receive Unitec Student Concerns, Complaints and Appeals Report - April to June 2026.
- 5.5 receive the MIT Student Misconduct Report Semester 1, 2026.
- 5.6 receive the MIT Student Survey Report Semester 1, 2026.
- 5.7 receive the 2025 Student Performance Report – MIT and Unitec
- 5.8 receive the MAAC report on the 2025 Educational Performance Indicators (EPIs) relating to Māori learners; note MAAC's analysis and advice regarding Māori learner outcomes; and endorse the recommended areas of focus to inform ongoing institutional quality improvement activities.
- 5.9 receive and approve the Granting of Awards of the Institute to graduands as detailed in the paper.
- 5.10 approve the list of graduands as detailed in the paper.
- 5.11 receive the Academic Approvals Committee report.
- 5.12 receive the Academic Committee Executive Committee report.
- 5.13 receive the Academic Quality Committee report.
- 5.14 receive the LTC report.
- 5.15 receive the Research Ethics Committee report.

6.0 Work Plan

[Academic Committee Workplan 2026](#)

An administrative update has been made to the June Work Plan item, changing "Approve Academic Calendar 2027" to "Approve Academic Calendar 2028" to reflect the next annual Academic Calendar approval cycle.

RESOLUTION:

That the Academic Committee note the Academic Committee Work Plan.

6.1 Previous Minutes

[Academic Committee Open Minutes Draft 2026-07-01](#)

RESOLUTION:

That the Academic Committee confirm the Minutes of the meeting held on 1 July 2026 as a true and correct record.

6.2 Action Register

[Action Register 2026-08-05](#)

RESOLUTION:

That the Academic Committee receive the Action Register.

7 General Business

7.1 Chairperson's Report

Presenter: Martin Carroll

RESOLUTION:

That the Academic Committee receive the Chairperson's Report.

7.2 Correspondence

[Correspondence](#) 2026-08-05

RESOLUTION:

That the Academic Committee receive the Correspondence.

7.3 Transcript amendment and Programme Completion delegation

Presenter: Simon Tries

[Report](#)

RESOLUTION:

That the Academic Committee:

1. Approve a change to the standard wording on the Unitec site Academic Transcript/Academic Record.
2. Delegate authority to Unitec site Programme Academic Quality Committees to formally approve student programme completion and recommend the conferral of qualifications and other awards.

7.4 2026 Unitec Autumn Graduation Report

Presenter: Annette Pitovao

[Report](#)

RESOLUTION:

That the Academic Committee receive the 2026 Unitec Autumn Graduation report.

7.5 Memo - Co-option of staff member to PAAC

Presenter: Simon Nash

[Report](#)

RESOLUTION:

That the Academic Committee approve the co-option of Mere Tupaea (Pasifika Success Navigator) to the Pacific Academic Advisory Committee, in accordance with section 3.3 (Co-opted members) of the Pacific Academic Advisory Committee Terms of Reference:

7.6 Subcommittee Membership Nominations

Presenter: Martin Carroll

[Report](#)

RESOLUTION:

That the Academic Committee approve the appointment of subcommittee members as set out in the paper.

7.7 Academic Calendar 2028

Presenters: Simon Tries, Chris Park

- a. [Unitec Academic Calendar 2028](#)
- b. [MIT Academic Calendar 2028](#)

RESOLUTION:

That the Academic Committee notes the Academic Calendar 2028.

8 Standing Items

Subcommittee Reporting

8.1 Disability Academic Advisory Committee

No report received for this meeting.

Most recent meeting: 17 June 2026 - *The report from this meeting will be presented at a future Academic Committee meeting.*

Next scheduled meeting: 19 August 2026

8.2 International Academic Advisory Committee

No report received for this meeting.

Last meeting: 17 June 2026

Next scheduled meeting: 19 August 2026

8.3 Māori Academic Advisory Committee

[MAAC Report: 2026-06-30](#)

RESOLUTION:

That the Academic Committee receive Māori Academic Advisory Committee Report.

8.4 Postgraduate Research and Scholarships Committee

Presenter: Rosanne Ellis

[Memo](#)

Memorandum received.

No meeting has been held since 12 May 2026. The memorandum provides an update on current matters pending the next scheduled meeting.

RESOLUTION:

That the Academic Committee receive Postgraduate Research and Scholarships Committee Memo.

8.5 Research Committee

Presenter: Rosanne Ellis

[Research Report: 2026-07-09](#)

RESOLUTION:

That the Academic Committee receive Research Committee Report.

8.6 Programme Advisory Oversight Committee

Presenter: Julie Prentice

No report received for this meeting.

Last meeting: 18 June 2026

Next scheduled meeting: 20 August 2026

Whakamutunga | Closing

Ka wehe atu tātou
I raro i te rangimārie
Te harikoa
Me te manawanui
Haumi ē! Hui ē! Taiki ē!

We are departing
Peacefully
Joyfully
And resolute
We are united, progressing forward!