



## Academic Committee | MIT and Unitec AGENDA

**Date:** Wednesday, 2 September 2026

**Time:** 1:00pm-5:00pm

**Venue:** Ōtara Campus ND317 and MS Teams

### 1. Whakatuwheratanga | Opening

Kia tūturu tātou (*Let's be real*)

Kia manaaki tātou (*Let's be caring*)

Kia whai hiranga tātou (*Let's pursue excellence*)

Kia tūhonohono tātou (*Let's connect*)

Whano! Whano!

Haramai te toki!

Haumi ē!

Hui ē!

Taiki ē!

#### 1.0 Apologies

##### **RESOLUTION:**

That the Academic Committee receive the apologies.

### 2. Resolution to exclude the public

Martin Carroll.

It will be moved by the Chair that the public be excluded from the following part of the meeting. This resolution will be made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 (LGOIMA) (noting the Committee is subject to Part 7 of the LGOIMA) and the particular interests protected by section 9 of the Official Information Act 1982 (OIA) which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public. The general subject of each matter to be considered while the public is excluded and the reason for passing the resolution in relation to each matter are as follows:

**Closed Session Item:**

| <b>Item</b> | <b>General subject of each matter</b>          | <b>Section(s) relied upon</b> |
|-------------|------------------------------------------------|-------------------------------|
| 2.1         | REC Report                                     | s9(2)(a), s9(2)(i) OIA        |
| 2.2         | Closed Academic Committee Meeting Minutes      | s9(2)(b)(ii), s9(2)(i) OIA    |
| 2.3         | Closed Academic Committee Work plan            | s9(2)(b)(ii), s9(2)(i) OIA    |
| 2.4         | Closed Action Register                         | s9(2)(b)(ii), s9(2)(i) OIA    |
| 2.5         | Submission on TES Indicators                   | s9(2)(i) OIA                  |
| 2.6         | Applied Research Strategic Plan                | s9(2)(i) OIA                  |
| 2.7         | Misconduct review report                       | s9(2)(b)(ii)                  |
| 2.8         | PAC Members Survey Report                      | s9(2)(i) OIA                  |
| 2.9         | Summary reports on Annual Programme Evaluation | s9(2)(b)(ii), s9(2)(i) OIA    |
| 2.10        | Granting of Awards                             | s9(2)(a)                      |
| 2.11        | Approval of Graduand Lists                     | s9(2)(a)                      |
| 2.12        | AAC Report                                     | s9(2)(b)(ii)                  |
| 2.13        | AQC Report                                     | s9(2)(b)(ii)                  |

**Interests Protected**

| <b>Section</b>   | <b>Interest</b>                                                                                                                                                         |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| s9(2)(a)         | To protect the privacy of natural persons, including that of deceased natural persons.                                                                                  |
| s9(2)(b)(ii) OIA | To protect information where release would be likely to unreasonably prejudice the commercial position of the person who supplied or is the subject of the information. |
| s9(2)(i) OIA     | To enable the organisation to carry out its activities without prejudice or disadvantage.                                                                               |

**RESOLUTION:**

That the public be excluded from the remainder of the meeting.

**CLOSED AGENDA****3. Administration – public excluded**

Martin Carroll.

**3.1 Research Ethics Committee Report**

Presenter: Eric Boamah

[REC Report](#) 2026-08-19

- a. [Report](#) from the Joint Ethics Committees Training Day
- b. Co-option of staff member to REC (*late paper*)

**RESOLUTION:**

- That the Academic Committee receive the Research Ethics Committee Report.
- That the Academic Committee approve the co-option of the nominees as set out in the paper to the Research Ethics Committee in accordance with section 4.3 (Co-opted Members) of the Research Ethics Committee Terms of Reference.

### **3.2 Minutes of the closed portion of Academic Committee Meeting**

[Academic Committee Closed Minutes Draft](#): 2026-08-05

#### **RESOLUTION:**

That the Academic Committee confirm the Minutes of the closed portion of Academic Committee meeting held on 5 August 2026 as a true and correct record.

### **3.3 Closed Academic Committee Work Plan**

[CLOSED Work Plan](#)

#### **RESOLUTION:**

That the Academic Committee note the Closed Academic Committee work plan.

### **3.4 Closed Action Register**

Presenter: Martin Carroll

[CLOSED Action Register](#) 2026-09-02

#### **RESOLUTION:**

That the Academic Committee receive the Closed Action Register.

### **3.5 Submission on TES monitoring framework Indicators**

Presenter: Martin Carroll

[Submission on TES Indicators](#)

#### **RESOLUTION:**

That the Academic Committee note the Submission on TES monitoring framework Indicators.

### **3.6 Applied Research Strategic Plan**

Presenter: Rosanne Ellis

[Applied Research Strategic Plan](#)

#### **RESOLUTION:**

That the Academic Committee receive the Applied Research Strategic Plan.

### **3.7 Misconduct review report**

Presenter: Pip Schollum-Manase

- [Memo – Academic Misconduct Review Report](#)
- [Academic Integrity Report – School of Nursing](#)
- [Academic Misconduct Report Semester 1 School H&C](#)
- [Misconduct Tables August 2026](#)

#### **RESOLUTION:**

That the Academic Committee receive the Misconduct review report.

### **3.8 Programme Advisory Committee Survey Report**

Presenter: Julie Prentice

[PAC Survey Report](#)

#### **RESOLUTION:**

That the Academic Committee receive the Programme Advisory Committee Survey Report.

### **3.9 2025 Annual Programme Evaluation Reports**

Presenter: Simon Tries

3.09.01 [AC Memo - APER summary 20260831](#)

3.09.02 [Unitec Site PEP Annual Report 2025 20260805](#)

3.09.03 [Unitec Site Statutory Declaration Annual Report 2025-26](#)

3.09.04 [2026 PER Evaluation Report - HoS memo](#)

3.09.05 [2026 Annual NZQA Declaration Report exDCEA](#)

#### **RESOLUTION:**

That the Academic Committee receive the 2025 Annual Programme Evaluation Reports.

### **3.10 Granting of Awards (MIT)**

Presenter: Chris Park

[Granting of Awards](#)

#### **RESOLUTION:**

That the Academic Committee receive and approve the Granting of Awards of the Institute to graduands as detailed in the paper and record them in the open session.

### **3.11 Approval of Graduands Lists (Unitec)**

Presenter: Simon Tries

[Approval of Graduands Lists](#)

#### **RESOLUTION:**

That the Academic Committee approve the list of graduands as detailed in the paper and record them in the open session.

### **3.12 Academic Approvals Committee**

Presenter: Chris Park

[AAC Report](#) 2026-07-22, 2026-07-31, 2026-08-12

#### **RESOLUTION:**

That the Academic Committee receive the Academic Approval Committee Report.

### **3.13 Academic Quality Committee**

Presenter: Simon Tries

[AQC Report](#) 2026-08-18

#### **RESOLUTION:**

That the Academic Committee receive the Academic Quality Committee Report.

### **3.14 Learning and Teaching Committee**

No report received for this meeting.

Last meeting: 09 July 2026 (Received)

Next scheduled meeting: 3 September 2026

## **4 Return to Open Session**

Martin Carroll.

#### **RESOLUTION:**

That the Committee move out of closed session and resume in open session.

### **OPEN AGENDA**

## **5 Confirmation of Resolutions from Closed Session**

Martin Carroll.

#### **RESOLUTION:**

That the Academic Committee confirm the following resolutions made in closed session:

- 5.1** Receive the Research Ethics Committee report.
- 5.2** Confirm the Minutes of the closed portion of Academic Committee meeting minutes as a true and correct record.
- 5.3** Receive the Academic Committee Work Plan.
- 5.4** Receive the Closed Action Register.
- 5.5** Note the Submission on TES Indicators.
- 5.6** Receive the Applied Research Strategic Plan.
- 5.7** Receive the Misconduct review report.
- 5.8** Receive the PAC members survey report.
- 5.9** Receive the 2025 Annual Programme Evaluation Reports.
- 5.10** Receive and approve the Granting of Awards of the Institute to graduands as detailed in the paper.
- 5.11** Approve the list of graduands as detailed in the paper.
- 5.12** Receive the Academic Approvals Committee report.
- 5.13** Receive the Academic Quality Committee report.

## **6.0 Work Plan**

[Academic Committee Workplan 2026](#)

#### **RESOLUTION:**

That the Academic Committee note the Academic Committee Work Plan.

## **6.1 Previous Minutes**

[Academic Committee Open Minutes Draft](#): 2026-08-05

### **RESOLUTION:**

That the Academic Committee confirm the Minutes of the meeting held on 5 August 2026 as a true and correct record.

## **6.2 Action Register**

[Action Register 2026-08-05](#)

### **RESOLUTION:**

That the Academic Committee receive the Action Register.

## **7 General Business**

### **7.1 Chairperson's Report**

Presenter: Martin Carroll

### **RESOLUTION:**

That the Academic Committee receive the Chairperson's Report.

### **7.2 Correspondence**

[Correspondence](#) 2026-08-05

### **RESOLUTION:**

That the Academic Committee receive the Correspondence.

### **7.3 Subcommittee Membership Nominations**

Presenter: Martin Carroll

[Memo](#)

### **RESOLUTION:**

That the Academic Committee approve the appointment of subcommittee members as set out in the paper.

### **7.4 Academic Calendar 2028**

Presenter: Chris Park

[2028 Institute Calendar](#)

### **RESOLUTION:**

That the Academic Committee notes the Academic Calendar 2028.

### **7.5 Review of Subcommittee Terms of Reference**

1. [Academic Approvals Committee ToR](#) 2026-06-03 V2.0
2. [Academic Comm Executive Committee ToR](#) 2026-01-23 V1.0
3. [Academic Quality Committee ToR](#) 2026-01-23 V1.0
4. [Learning & Teaching Committee ToR](#) 2026-01-23 V1.0
5. [Postgraduate Research and Scholarships Committee ToR](#) 2026-02-03 V1.0
6. [Research Committee ToR](#) 2026-01-23 V1.0

7. [Research Ethics Sub-Committee ToR](#) 2026-05-06 V1.1
8. [Disabilities Academic Advisory Committee ToR](#) 2026-03-04 V1.0
9. [International Academic Advisory Committee ToR](#) 2026-02-03 V1.0
10. [Māori Academic Advisory Committee ToR](#) 2026-02-03 V1.0
11. [Pacific Academic Advisory Committee ToR](#) 2026-03-04 V1.0
12. [Programme Advisory Committee ToR](#) 2026-01-23 V1.0
13. [Programme Advisory Oversight Committee ToR](#) 2026-01-23 V1.0
14. [Programme Committee ToR](#) 2026-01-23 V1.0

## **8 Standing Items**

### **Subcommittee Reporting**

#### **8.1 Disability Academic Advisory Committee**

Presenter: Annette Pitovao

[DAAC Report](#): 2026-06-17

Next scheduled meeting: 19 August 2026 (Outstanding)

#### **RESOLUTION:**

That the Academic Committee receive Disability Academic Advisory Committee Report.

#### **8.2 International Academic Advisory Committee**

No report received for this meeting.

Last meeting: 17 June 2026 (received)

Next scheduled meeting: 19 August 2026 (Outstanding)

#### **8.3 Māori Academic Advisory Committee**

Presenter: Wiremu Manaia

[MAAC Report](#): 2026-08-11

#### **RESOLUTION:**

That the Academic Committee receive Māori Academic Advisory Committee Report.

#### **8.4 Postgraduate Research and Scholarships Committee**

No report received for this meeting.

Last meeting: 12 May 2026 (received)

Next scheduled meeting: 8 September 2026

#### **8.5 Research Committee**

Presenter: Rosanne Ellis

[Research Committee Report](#): 2026-08-13

#### **RESOLUTION:**

That the Academic Committee receive Research Committee Report.

## 8.6 Programme Advisory Oversight Committee

No report received for this meeting.

Last meeting: 18 June 2026 (received)

Next scheduled meeting: 20 August 2026 (Outstanding)

### Whakamutunga | Closing

Ka wehe atu tātou

I raro i te rangimārie

Te harikoa

Me te manawanui

Haumi ē! Hui ē! Taiki ē!

We are departing

Peacefully

Joyfully

And resolute

We are united, progressing forward!